

# Patient and Public Involvement (PPI) Strategy

July 2017

Building on the success of its work to date, the NDPCHS commits to continually improving patient and public involvement in research. This includes where possible benefiting from collaborations with other organisations in the Thames Valley to pool resources.

## Visible senior commitment

In written and verbal communications the Department will evidence its support for the principles of including PPI in its research to enhance our work for patient benefit. Senior staff will lead by example in their implementation of PPI within their own work. The post of PPI Coordinator will be enabled in partnership with the NIHR CLAHRC Oxford.

## Secure sustainable budget

The Department will ensure that there is ongoing funding for the provision of core PPI support, specifically; 0.5 fte PPI Coordinator salary, PPI Coordinator's travel, training and attendance at conferences plus the costs for lay PPI Contributors' work on non-project based activities. This will be set at a contribution of 0.5% on the total of each grant application the Department makes where it is the lead organisation.

## Knowledge exchange

The Department will foster a culture of enhanced PPI activity through formal and informal learning opportunities both for staff and PPI Contributors. This will include inductions, seminars, workshops and the sharing of good practice case examples. Sharing and mentoring will also be a feature of development for individuals.

## Development of the pool of volunteers

We will both continue to support the existing pool of 142 PPI Contributors, whilst proactively recruiting patients and the public that reflect the full demographic profile of our population, including those from seldom heard groups. We will be inclusive in our PPI work and not always use a format familiar to those with a higher education, including holding meetings out of office hours, in non-University venues and using 'virtual' options creatively. Our PPI Contributor volunteers will be paid and reimbursed according to our payment policy.

## Embed PPI throughout the research cycle including at the development of ideas

Through advice and support to Department staff and increased communication about good practice in PPI, staff will be better informed, more confident and enabled to embed good quality PPI throughout the research cycle as standard practice. Teams will manage their PPI budget in such a way that design work before funding has been granted is supported by PPI funds from within the team's research programme

We will review the PPI strategy in July 2018.