



**Request for Research Projects for the FHS of Medical Sciences, Cell & Systems Biology and Neuroscience 2019 – additional information.**

The research project is the part of the FHS that students value the most. There are always some excellent students who are considering doing a research degree, and a research project affords them an especially valuable experience; approximately 10% of FHS students in the past five years have contributed to work which has resulted in publication. Clinically-related projects are especially welcomed by medical students.

Both supervisors and their departments will benefit financially from hosting a research project student. Supervisors are able to claim the equivalent of 8 hours of tutorial teaching (£213.02 for 2017-18) from the student's College by completing an OxCort report form. For each student supervised, the supervisor's department will be allocated a proportion of the T-JRAM associated with Year 2 of the student's course (usually an amount of c.£2000). In 2017, the Medical Sciences Board agreed that, for each student supervised, a minimum of £1,000 should be passed on by departments to the host supervisor/lab.

**Timeline of allocation scheme (Hilary Term 2018)**

Week 0	Monday 8 January	Deadline for supervisors to return project offer forms (completion of online form)
Week 1	Friday 19 January	Students receive introductory talk on projects. Project offers uploaded to Weblearn
Week 2	Wednesday 24 January	Deadline for students to submit 5 initial projects of interest.
Week 3	Monday 29 January	The Undergraduate Studies Office contacts main supervisors with a list of interested students
Weeks 3,4 and 5	Monday 29 January to Friday 16 February	Supervisors to hold individual/group meetings with interested students
Week 6	Monday 19 February	Deadline for students to submit final project preferences Deadline for supervisors to submit student preferences
Weeks 6 and 7	Monday 19 February to Friday 2 March	The Undergraduate Studies Office allocates projects based on the preferences of both supervisors and students Project allocations are published to supervisors and students Students who have not been allocated a project as a result of this process will be referred to the Chair of the Year 3 Course and Examination Policy Committee
Week 8	Friday 9 March	Deadline for students to return their Request to Seek Approval of a Research Project Form for privately arranged projects

With very many thanks,

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Director of Pre-Clinical Studies

Dr Robert Wilkins  
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Prof. Helen Christian  
Chair of FHS Course Committee

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