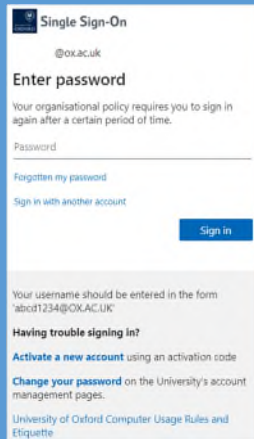


Accounts and Passwords required in PHC and MSD

Single Sign On—SSO

Used for

- Email
- OneDrive
- Teams
- TeamSeer
- CoreHR
- Plus many others wherever you see this sign in page



Username format

Four letters and four numbers

aaaaXXXX

When using it to login use the format

aaaaXXXX@OX.AC.UK

Requires the Multi Factor Authentication

Setup additional factors or manage existing via

<https://mysignins.microsoft.com/security-info>

Help and advice on using MFA

<https://help.it.ox.ac.uk/mfa>

How to check my password?

Try logging in at <http://outlook.office365.com> if you see your email you have the right password

Resetting forgotten passwords

Go to <https://webauth.ox.ac.uk/>

Still having problems?

Contact Central IT Helpdesk 01865 (6) 12345

Remote Access or Eduroam

Used for

- Central University VPN Service

<https://help.it.ox.ac.uk/vpn-old>

- Eduroam

<https://help.it.ox.ac.uk/how-to-connect-to-eduroam>

Username format

Same username as your SSO account (see left)

Use this format

aaaaXXXX@OX.AC.UK

How to check my password?

Try logging onto Eduroam, if you connect and can browse the web you're fine, otherwise reset your password (see below)

Resetting forgotten passwords

Go to <https://register.it.ox.ac.uk/self/index>

Log in via SSO (see left panel)

Click on 'Change a Remote Access (Eduroam WiFi/VPN) account password'

Remember it takes 15 minutes before you can use the new password

Connecting a device to Eduroam?

See <https://help.it.ox.ac.uk/how-to-connect-to-eduroam>

Still having problems?

Contact Central IT Helpdesk 01865 (6) 12345

MSD Account

Used for

- Logging on to departmental machines
- Accessing the shared drives (Z:, S:, K: etc)
- Using the MSD VPN Service

You don't automatically get an account, if one hasn't been requested for you fill in the form at this address

<https://www.medsci.ox.ac.uk/divisional-services/support-services-1/information-technology/collaborative-tools/manage-your-accounts/apply-for-a-user-account>

Username format

Instructions for accessing your account and setting your initial password are sent to you SSO email address, including your username

This is generally in the format of first initial then surname but can change if there are clashes e.g.

mmouse

How to check my password?

Try logging in here <https://itregister.medsci.ox.ac.uk/sspr/private/login>

Resetting forgotten passwords

Go to <https://itregister.medsci.ox.ac.uk/sspr/private/login>

Click on 'Forgotten Password'

Still having problems?

Contact MSD IT Helpdesk 01865 280030
ithelp@medsci.ox.ac.uk

Make your life easier—Invest time in a password manager. Use a commercial offering or KeePass which is available via Novell ZENworks App on your PHC Windows machine