**PrimDISC application**

**Please submit this application form three weeks ahead of the next PrimDISC meeting via** [**https://www.phc.ox.ac.uk/intranet/better-workplace-groups-committees-open-meetings/primdisc-committee-1/primdisc-applications/**](https://www.phc.ox.ac.uk/intranet/better-workplace-groups-committees-open-meetings/primdisc-committee-1/primdisc-applications/)**.**

**Dates can be found on the website:** [**https://www.phc.ox.ac.uk/intranet/better-workplace-groups-committees-open-meetings/primdisc-committee**](https://www.phc.ox.ac.uk/intranet/better-workplace-groups-committees-open-meetings/primdisc-committee)

**Title and Chief Investigator**

**Title of Research:**

**Chief Investigator:**

**Organisation:**

**Co-Applicants:**

**Provide lay summary:**

**Please tick the relevant box which data resource is requested:**

[ ]  ORCHID [ ]  Secondary use of data

[ ]  Clinical Trials Unit (CTU) [ ]  Departmental cohort data

[ ]  DPhil/student project [ ]  Other (please specify)

**Does this project have any existing ethical approval?**

[ ]  No [ ]  Yes Please attach approved protocol, REC notification of approval and list of approved documents

**If it is not ORCHID, please list the data set PI:**

**For internal applications:**

Information Asset Register (IAR) Reference Number:

Information Asset Owner (IAO):

**Experience – please provide a brief description of your team’s expertise in the different areas**

**Methodological Expertise (e.g. Statistics, Machine Learning):**

**Data Management:**

**Funding**

**Has the funding been secured? Note that applications without prior funding are unlikely to receive approval.**

**Funding body:**

**Feasibility**

Feasibility count: [ ]  Yes [ ]  No

Are the data already available? [ ]  Yes [ ]  No

Please provide more details:

**Datasets – please provide a description of the variables required for each of the datasets**

**Protocol**

**What is the scientific justification for the research? What is the background? Why is this an area of importance?**

**What are the principal research questions/objectives?**

**What are the secondary research questions/objectives?**

**What are the principal inclusion criteria? (please justify):**

**What are the principal exclusion criteria? (please justify):**

**What are the health or economic and primary outcomes for the study and how are they defined?**

**What are the secondary outcome measures?**

**Study Design**

**Study Design (e.g. case control, cohort, cross-sectional study etc)**

**Selection of comparison group(s) or controls**

**What are the exposures and how are they defined?**

**Describe the statistical methods and / or other relevant methodological approaches (e.g. for qualitative research) to be used in the analysis of the results.**

**Plan for addressing confounding.** *We suggest your response highlights how you will identify potential confounders, the nature of these confounders, how you will collect data on potential confounders, how your study design attempts to mitigate the effect of potential confounding especially regarding the statistical techniques you propose to use, and any sensitivity analysis that might be appropriate, and how you will interpret your findings in relation to potential confounding.*

**Plans for addressing missing data.** *We suggest your response highlights the extent of missing data that you expect to encounter, how you will analyse data to establish missing data, plans for dealing with missing data in light of your understanding of the mechanisms that give rise to missing data (e.g. the type of imputation method you might consider will differ depending on the way in which the missing data has arisen), any sensitivity analysis for missing data that you might consider, and how data might be interpreted in light of the levels and types of missing data you encountered*

**Limitations of study design, data sources, and analytic methods**

**Please present your feasibility calculation. Has the size of the study been informed by a formal statistical power calculation?**

**Patient or user group involvement:** *Describe how you have involved patient or user groups in the development of the research question, how you plan to involve them in the research and dissemination of the findings of the projects. If not, you need to justify why not.*

**Data retention, storage and destruction**

**How long do you wish to retain the data?**

**If longer than 12 months, please justify your reasons below (the maximum data retention period is 3 years, note there may be a review annually)**