## PrimDISC Data Request Draft Form

#### Due to the length of the application process and the complexity involved this form has been produced to allow applicants to assemble the information ahead of time. We recommend that applicants fill out this Request Draft Form and copy the results information across to the application form when complete.

**If you require any assistance or have any questions please contact** **primdisc@phc.ox.ac.uk**

**Applications should be submitted 3 weeks before committee meetings; Dates can be found on the website:** [**https://www.phc.ox.ac.uk/intranet/better-workplace-groups-committees-open-meetings/primdisc-committee**](https://www.phc.ox.ac.uk/intranet/better-workplace-groups-committees-open-meetings/primdisc-committee)

Submission Details

Is this a new application or have you previously submitted an application for this request?Click or tap here to enter text.

Please enter your previously assigned tracking number from your original submission:Click or tap here to enter text.

Welcome Details

Title of research:Click or tap here to enter text.

Name of person completing this form:Click or tap here to enter text.

Please enter contact email address:Click or tap here to enter text.

Chief Investigator:Click or tap here to enter text.

Organisation:Click or tap here to enter text.

Please provide a lay summary:Click or tap here to enter text.

Is this a student project?[ ]

Which of our departments would you like to request assistance from or to collaborate with?Choose an item.

Team and Co-Applicants

Please provide a description of you team's expertise in the following areas:

Please list all Co-Applicants:Click or tap here to enter text.

Methodological Expertise (Statistics, Machine Learning):Click or tap here to enter text.

Data Management. Please outline your data management background and experience:Click or tap here to enter text.

Funding

Has funding been secured?[ ]

Please list the funding body/bodies:Click or tap here to enter text.

Ethical Approval

Does this project have any existing ethical approval?[ ]

Please attach approved protocol, REC notification of approval and list of approved documents: Click or tap here to enter text.

Information Asset Register

Name of the Information Asset Owner (IAO): Click or tap here to enter text.

IAR Reference Number: Click or tap here to enter text.

Data

Please provide a description of the variables required for each dataset:Click or tap here to enter text.

Protocol

What is the scientific justification for the research? What is the background? Why is this an area of importance? Click or tap here to enter text.

Give a brief synopsis / summary of methods and overview of the planned research: Click or tap here to enter text.

What are the principal research questions/objectives? Click or tap here to enter text.

What are the secondary research questions/objectives? Click or tap here to enter text.

What are the principal inclusion criteria? (please justify): Click or tap here to enter text.

What are the principal exclusion criteria? (please justify): Click or tap here to enter text.

What are the health or economic outcomes to be measured? Click or tap here to enter text.

What is the primary outcome measure for the study? Click or tap here to enter text.

What are the secondary outcome measures? Click or tap here to enter text.

Upload current protocol if available: Click or tap here to enter text.

Study Design

Study Design (e.g. case control, cohort, cross-sectional study etc) Please provide more details:Click or tap here to enter text.

Selection of comparison group(s) or controls

What are the exposures?Click or tap here to enter text.

Describe the statistical methods and / or other relevant methodological approaches (e.g. for qualitative research) to be used in the analysis of the results. Click or tap here to enter text.

What are your plans for addressing confounding? Click or tap here to enter text.

What are your plans for addressing missing data? Click or tap here to enter text.

What are the limitations of study design, data sources, and analytic methods Limitations of study design, data sources, and analytic methods? Click or tap here to enter text.

Please present your feasibility calculation. Has the size of the study been informed by a formal statistical power calculation? Click or tap here to enter text.

Patient or user group involvement.

Describe how you have involved patient or user groups in the development of the research question? How you plan to involve them in the research Click or tap here to enter text.

Data Retention

How long do you wish to retain the data? Click or tap here to enter text.

If you selected longer than 12 months. please justify your reasons below: (the maximum data retention period is 3 years, with a review annually): Click or tap here to enter text.