

## **Privacy Notice: Smoking cessation Advice for financially Vulnerable Individuals accessiNG financial Support (SAVINGS): a randomised controlled trial**

### **Data protection**

In the course of completing this online survey or interview, you have provided information about yourself ('personal data'). We (the University of Oxford) are the 'data controller' for this information, which means we decide how to use it and are responsible for looking after it in accordance with the General Data Protection Regulation and associated data protection legislation.

### ***How we use your data***

We are collecting this data to ensure our Patient and Public Involvement (PPI) panel is diverse and representative. Your responses will be used to help us understand the range of experiences and preferences of potential panel members, ensuring that the panel is inclusive and effectively supports the development of our research. The information will only be used for recruitment and engagement purposes related to the PPI panel.

We process your data based on your consent, given when you submit this online survey. You can withdraw your consent at any time by contacting us at [savings@phc.ox.ac.uk](mailto:savings@phc.ox.ac.uk) . If you withdraw your consent, we will stop processing your data as soon as possible. However, this will not affect the lawfulness of any processing carried out prior to your withdrawal of consent.

We will only use your data for the purposes outlined in this privacy notice, unless we reasonably consider that we need to use it for another related purpose. If this happens, we will seek your consent to use your data for the new purpose

### ***Who has access to your data?***

Access to your data within the University of Oxford will be provided to those who need to view it as part of their work in carrying out the purposes described above.

### ***Retaining your data***

We will retain your data only for as long as necessary for the purposes outlined above. After the end of the study, your data will be stored securely for up to 12 months. Any personal data collected for the PPI panel recruitment will be deleted after this period, unless you have consented to be contacted about other study opportunities in the future.

## ***Security***

Your data will be held securely in accordance with the University's policies and procedures. Further information is available on the University's Information Security website [here](#).

## ***Where we store and use your data***

We store and use your data on University premises in electronic form.

## ***Your rights***

Information on your rights in relation to your personal data are explained [here](#).

## ***Contact***

If you wish to raise any queries or concerns about our use of your data, please contact us at [savings@phc.ox.ac.uk](mailto:savings@phc.ox.ac.uk) or SAVINGS Research Team, University of Oxford, Radcliffe Observatory Quarter, Gibson Building Reception, Woodstock Road, Oxford UK OX2 6GG.